

## **Queen Elizabeth II School Silver Jubilee**

### **Terms and Conditions**

#### **Cancellation and refunds policy**

In the unlikely event of a trip being cancelled, due to circumstances beyond the school's control that are not covered under our insurance policy, the school will make every effort to secure a return of funds from the trip provider. However, if none is forthcoming then the school will be unable to offer a refund.

#### **Payment Obligation**

Parents are not obliged to make a contribution towards the trip but it is probable that if insufficient monies are received, it will have to be cancelled. If there are exceptional cases of hardship the school will try to support costs through its own budget but this would reduce what we are able to spend in terms of materials and equipment for students. If you are unable to contribute, you are invited to contact the Trip Leader so that suitable arrangements can be made to help cover costs of your son/daughter's participation.

#### **Payment methods**

Trips can be made by cash or cheque or by BACs using the bank details shown on the trip letter. Please use the reference given in the letter so BACs payments can be easily identified.

#### **Medical Information**

It is the parents/carer's responsibility to keep the school up to date with any medical information regarding your child. These details can be updated via email to [office@qe2school.co.uk](mailto:office@qe2school.co.uk).