

# Education Health and Care Plan (EHCP) Annual Review Parent/Carer's Booklet



The parent/carer's contribution booklet is of great importance to the Annual Review meeting and process. Alongside your Child/Young Person's contribution, your views, thoughts and questions will form a key part of the discussion and help the meeting be as meaningful and person-centred as it can be.

Name of Child/Young Person:		Date of Birth:	
Name of setting:			

Parent's/carer's name(s):	
Relationship(s):	

What are your **Aspirations, hopes and dreams** for your child for the coming year, and beyond?

Super Goal: this is an aspirational target to be achieved over the course of one or two years. Please let us have your thoughts as a starting point for discussion at the Annual Review meeting.

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What has been ***working well*** for your child?

This could include: Progress you have seen at their school - support and provision, friendships and relationships, learning, independence, self-esteem. Progress you have seen at home or in the community; involvement in clubs and societies, wider interests, behaviours, confidence, communication...

What are the ***challenges or issues*** faced by your child that are of most concern to you, currently?

This could include: progress, behaviour, provision, communication, support they receive from the setting or from other professionals and teams, any needs you feel need more support, things you would like to know more about. What changes could be considered?

What are the **questions or concerns** (currently or for the coming year) that you would like answered or explained at the Review?

Raising any questions and/or concerns that you may have is really important to the Review. **You are not limited to these questions**, but completing this section before the meeting will allow those attending to have information and provide clarification at the meeting. If your questions cannot be answered then they will/should be recorded as Actions to be followed up by the relevant person or professional.

Have there been any important **changes**, since the last Review, that need to be recorded?

Please discuss and provide information on any relevant changes that have taken place, since the last Review. These would include: changes to personal details and contacts; changes to needs, diagnoses or treatments; changes to social care needs, input and support; any other changes that you feel are important or relevant.

## **People and professionals** involved with our family...

Please add people and professionals who support your family or your child. You may wish to bring a contribution/report from them to the meeting.

Name	Profession/organisation	Contact details (if appropriate)

Form completed by:	
Relationship:	
Date completed:	
To be returned by:	

### **Person-centred planning tools:**

Has your child been involved with any of the person-centred planning tools that are listed below? :

A Wiki		A PATH		A Map	
Other Person centred approach (please give details):					

### **Additional Support:**

If you would like any help or advice on completing this form, or on any aspect of the Annual Review, you can find information and support at:

**West Sussex Local Offer:** [https://westsussex.localoffer.org/information\\_pages/48-annual-review-paperwork-forms](https://westsussex.localoffer.org/information_pages/48-annual-review-paperwork-forms)

**SENDIAS:** SEND Information, Advice and Support Service [https://westsussex.localoffer.org/information\\_pages/423-information-advice-and-support-service-sendias-homepage](https://westsussex.localoffer.org/information_pages/423-information-advice-and-support-service-sendias-homepage) 0330 222 8555

**West Sussex Parent Carer Forum:** <https://westsussex.localoffer.org/services/195>