



QEII School

Oaks
Sixth Form College
Prospectus
2019/20



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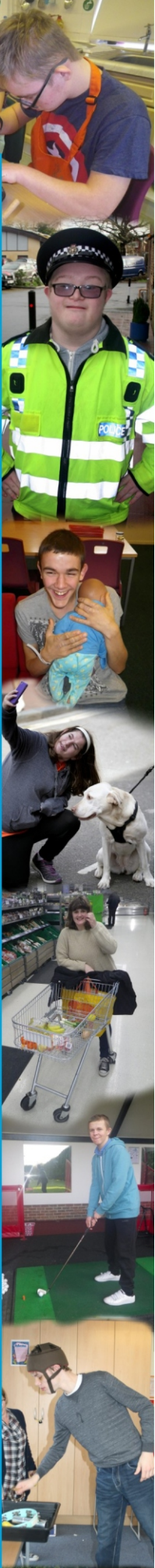
Introduction

Our sixth form college is part of our all age (2-19 years on our site, 19-25 years at The College of Richard Collyer) special school with a wide range of learning difficulties. We believe every individual is unique and special and deserves the best educational opportunities; we facilitate this by providing a safe, exciting and challenging learning environment, created by a hardworking and dedicated staff team.

We give students every opportunity to learn and achieve through interesting and exciting lessons and activities, personalised for each and every child. We are totally committed to and have a specialism in the creative arts and believe that this approach promotes a high level of achievement and confidence for our students across all areas of learning.

We are proud of all our students and their range of achievements, not only in learning but in their social skills, their sense of fun and their contribution to our local community. We encourage all our students to be as independent as possible, both in their learning and in their social and personal development. We are a very happy community and aim to offer our families support to enable students to thrive and enjoy living and learning.

Lesley Dyer
Headteacher - QEII School



A collage of images showing students engaged in various activities: a student in a car, students in a kitchen, a student on a fire engine, a student on a zipline, a student in a wheelchair, and a group of students holding certificates.

ASDAN Qualifications

Students follow a broad three year curriculum which has an emphasis on life skills. They are accredited through the Award Scheme Development and Accreditation Network (ASDAN) to gain nationally recognised qualifications. They are able to achieve awards and certificates in modules and units from different courses of study.

Some students follow the Personal Progress programme which includes units such as developing independence skills, being healthy and understanding what money is used for. Other students follow the Personal and Social Development Programme at an appropriate level from entry level 1 to level 1. Students are able to progress through the levels as appropriate. Units covered include healthy living, making the most of leisure time and personal safety in the home and community.

A group of students and staff members standing in a room, holding ASDAN certificates.

ASDAN logo, featuring a stylized star made of colorful arrows.

ASDAN

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ASDAN Qualifications

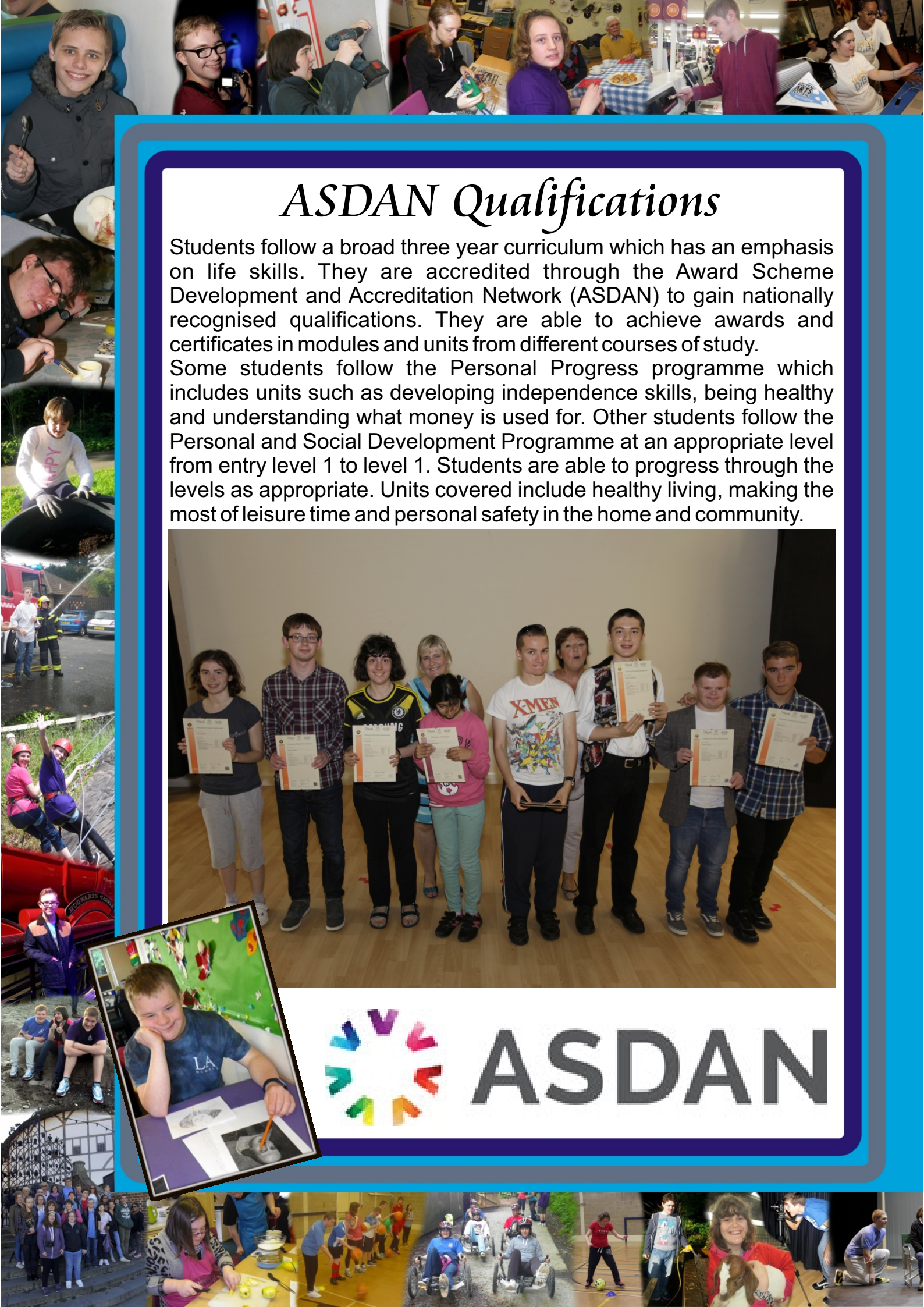
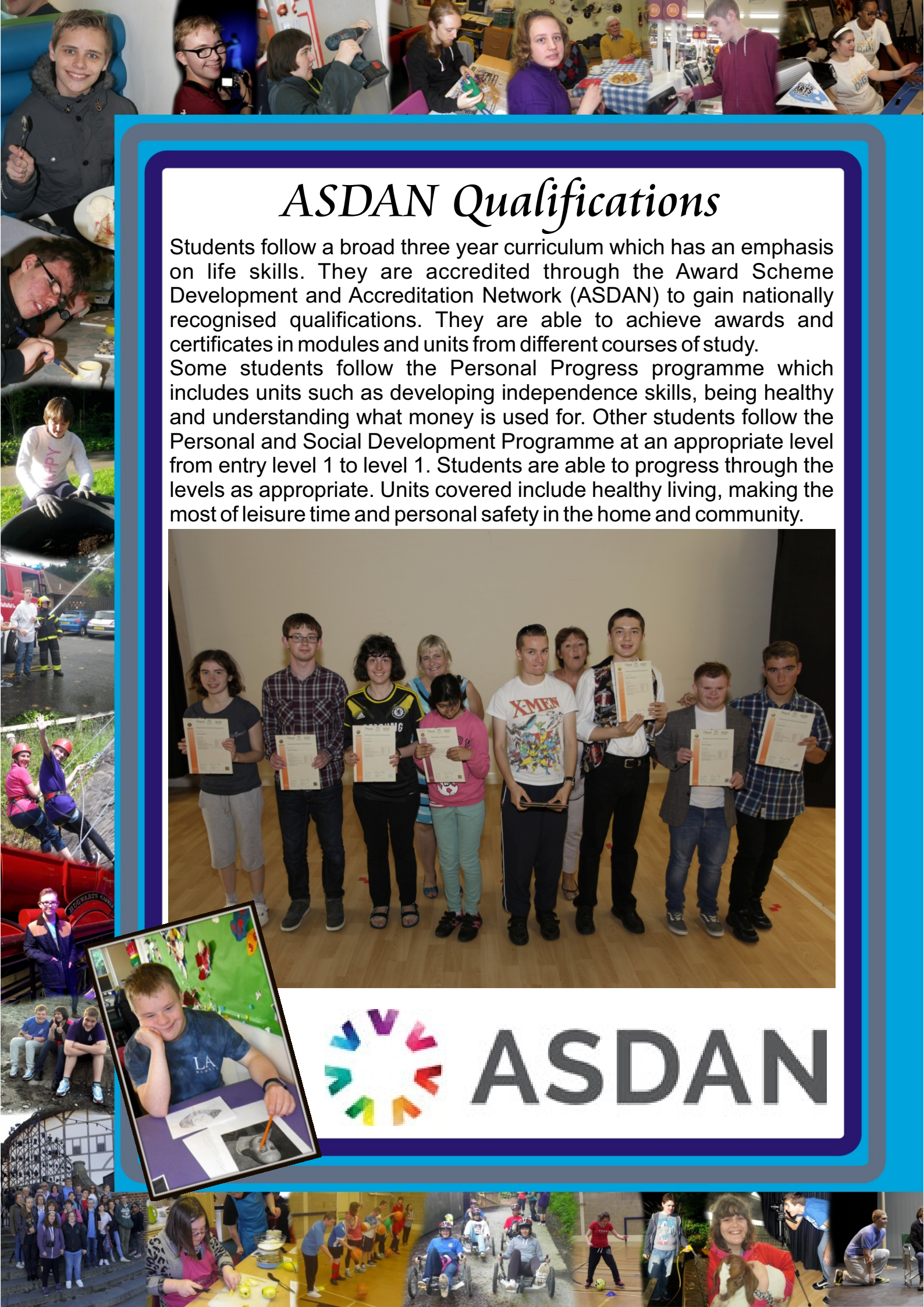
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A group of students and staff members standing together, holding certificates and awards.

ASDAN logo, featuring a stylized star or flower shape made of colorful arrows.

ASDAN

[illegible]

The background of the slide features a collage of photographs depicting students' diverse experiences. At the top left, a student smiles while holding a spoon over a bowl. Below this, another student is shown painting a small object. To the right, a group of students are gathered around a table, possibly participating in a craft or food activity. On the far left, a vertical strip shows a student climbing a rope ladder outdoors. The bottom section contains several smaller photos: a student working at a desk, a group of students sitting together, a student in a wheelchair being pushed, and a student interacting with a dog.

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A group photograph of nine individuals, including eight students and one adult woman, standing in two rows. Most of the students are holding up white certificates with orange borders, signifying their achievement in ASDAN qualifications. They are dressed in casual attire, and the setting appears to be an indoor hall with wooden flooring.

The ASDAN logo graphic, which consists of twelve colorful arrows arranged in a circular pattern, each pointing towards the center. The colors include shades of blue, green, yellow, orange, red, and purple.

ASDAN

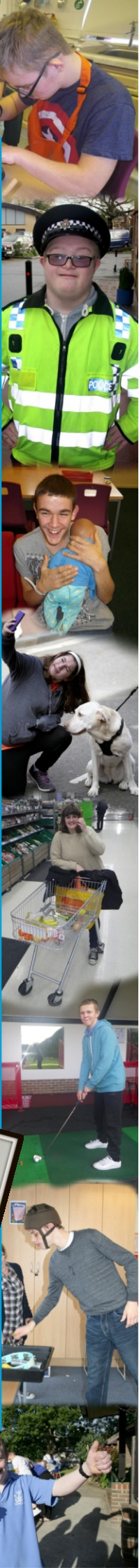


Life Skills

In the Sixth Form, we aim to provide every opportunity for continued learning and for students to consolidate basic life skills. Students are encouraged to think for themselves, express their opinions and feelings and take on individual responsibilities. These include vacuuming, emptying the dishwasher and organising lunch orders. Food Technology and food preparation are an important part of the curriculum. Students plan healthy meals, writing their shopping lists which they then use to purchase ingredients before cooking their lunch.

Money management is encouraged through students having leisure money each week which they are able to use on outings throughout the week including their visit to another college. Students purchase their own items at a variety of establishments, receiving change and asking questions such as requesting a receipt. As part of this they are encouraged to budget by saving some of their money each week to put towards our end of term trips for which they are able to choose an appropriate activity, e.g. ten pin bowling.

Independence is also promoted through travel training. Students are encouraged to learn to find their way to our local shop, to learn how to walk into town and for some students to be able to catch the train to both familiar and unfamiliar destinations.





Promoting Functional Maths and English Skills

At Entry Level, Functional Maths and English are taught through ASDAN Personal Progress Modules. These include Early Mathematics, developing number skills, position, shape, measure and sequencing/sorting plus Developing Communication through reading, writing and ICT skills.

Other modules incorporate developing maths through life skills built into the curriculum such as Understanding What Money Is Used For. At Entry level 2 and 3 money skills are taught through the Managing Own Money module in Personal and Social Development.

Students also work towards the NCFE Functional Skills Qualifications in Maths and English for which there is a formal assessment. Students working at Level 1 can follow the ASDAN short courses in Maths and English.



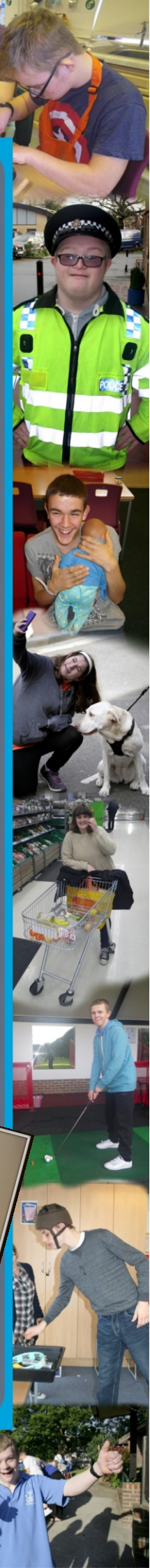


Performing Arts

QEI School has the Gold Artsmark Award and specialist status in the Performing Arts. Our creative curriculum enables our students to reach their full potential particularly in terms of self-esteem, confidence and independence. Creative Arts is divided into art, dance, drama and music. The programme is run in our studio and specialist art room which enables students to explore all aspects of the Art curriculum; the learning outcomes have been outstanding. Opportunities to celebrate students' achievements are embraced and students take part in the national Rock Challenge Festival and Shakespeare for Schools Festival as well as art exhibitions, choir, music festivals, school shows, carnival, film making competitions and photography exhibitions.

We have performed at The Lyric Theatre in London and the Laban Centre, Greenwich and were involved in a pre-Olympic project making an animated film that was shown at the Torch Ceremony at the opening of the Paralympics. We have also been privileged to perform at the O2 Indigo Theatre and had our film RESPECT premiere at Pinewood Studios.

In the Sixth Form, students study Performing Arts through modules such as technical theatre and choreography. Work experience is also offered in the studio setting and by supporting younger pupils with dance events.





Photography and Digital Media

Students have the opportunity to join groups working on developing their ICT skills, based around Photography and Digital Media.

The Photography group focuses on learning the basic parts and controls of a full-size digital SLR camera and appropriate ways to use one. Students have opportunities to use the camera in a variety of different settings, such as in a studio, photographing still life, portraiture and also photographing class activities. Additionally students are taught the responsibilities of taking proper care of expensive and/or fragile equipment. The group also serves as an introduction to some of the other aspects of ICT including using a scanner, an HD video camera and storing files on the school network.

The Digital Media group advances the work begun in the Photography group, with students learning more about using these skills independently. This group has access to a set of high-end camera equipment provided by a professional photographer. The students are encouraged to use this equipment, often with much more freedom than any other students, and to make their own choices about both the subject matter of their photos and the equipment used to capture them.

This group is responsible for the production of the QEII Yearbook every summer, working to the criteria of an external printing company to create a 100 page full colour book which is distributed to every student in the school at the end of the summer term. The students also film, edit and present 'Behind the Scenes' films for the school's Shakespeare Festival and Rock Challenge performances. They compile and print the weekly class awards and put together the weekly class newsletter.

Both the Photography and Digital Media groups regularly take part in community and national competitions, notably the Mid-Sussex MENCAP Photo & Video competition and recently the ESRC 'Focus on Society' photo competition. In previous years, students have won prizes on a number of occasions, including both trophies and cash.





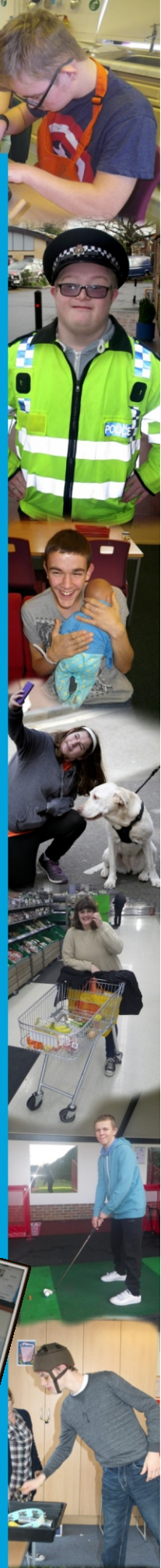
Arts Award

Students in the Sixth Form can also achieve their Arts Award. Students can work at either Explore or Bronze level, with room for progression, throughout their time in the Sixth Form.

They can choose the arts activity they enjoy from drama, dance, art and photography.

Work is planned with the relevant member of staff and students at Bronze level are encouraged to do their own research on the activities they would like to do and share their skills with others.

At Explore level students collect their arts experiences in an Explore Arts Log as they go along, recording what they find and enjoy. All students' Arts Award Portfolios are assessed at the end of their time in the Sixth Form.





Duke of Edinburgh Award

The Duke of Edinburgh Award is the world's leading youth achievement award, giving millions of 14 to 24 year olds the opportunity to be the very best they can be.

The Duke of Edinburgh programme follows ten guiding principles: non-competitive, achievable by all, voluntary, personal development, personalised, balanced, progressive, achievement focused, demands commitment and above all enjoyable. It focuses on developing individual progression in four key areas: volunteering, physical, skills and expedition. Students are able to participate in their own exciting and challenging programme of activities to help them reach their full potential.

The Duke of Edinburgh Award is available for all our students in the Sixth Form – as each student has a tailor made programme, they can participate in as much as they want, gaining certificates for each area of completion, making it inclusive for all.



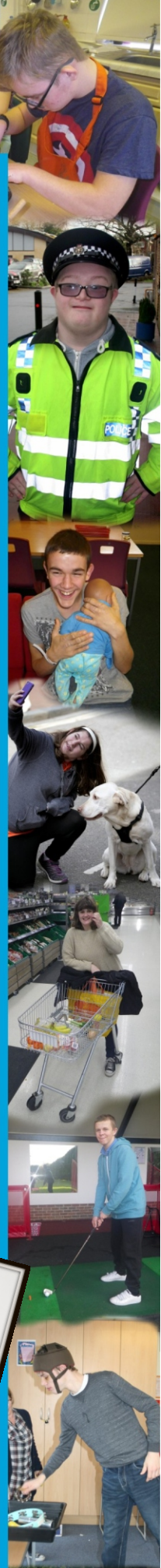


Work Experience

Students in Oaks Sixth Form have the opportunity to participate in a full Work Experience package. The school itself offers areas of expertise in Childcare, Caretaking, Reception Duties and Theatre Crew, allowing students to discover areas of personal interest or skills in any one of these areas.

Students are also able to access work experience outside of the school environment, to include volunteering at the local church coffee mornings. Students gain valuable skills including catering, waiting, communicating and evaluating whilst being involved in local community projects.

Oaks Sixth Form also has links with Horsham's 'Green Gym', an independent volunteer nature conservation group run by its members with support from Horsham District Council. The group focuses on developing skills in the outdoors and encouraging conservation in the local environment.





A group of students in a gymnasium practicing basketball drills. They are lined up, holding basketballs, and preparing to shoot. An inset image in the bottom left corner shows a student on a grassy field with a soccer ball.





College Links

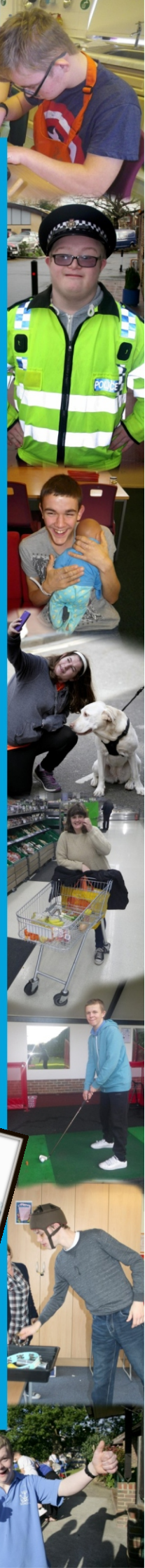
During their time in the Sixth Form, all students attend link courses with The College of Richard Collyer, Brinsbury and Butterfly Project. Increasing our links with these colleges has not only enabled students to open doors to new skills, but has also been beneficial in aiding transition into further higher education placements.

At The College of Richard Collyer, students are encouraged to develop their Physical Education passions. Not only do they work on communication, team playing, confidence and personal development, but they also have the opportunity to work alongside 'Sports Leaders' to assist in coaching.

Brinsbury Agricultural College offers a wide programme to include looking after and caring for animals, horticulture and an insight into becoming a 'farm technician'.

The Butterfly Project engages students in woodwork and carpentry. On this course, skills such as sawing, building, nailing, sanding, painting and tiling are introduced.

Weekly sessions at all colleges encourages transition to a known and comfortable environment.





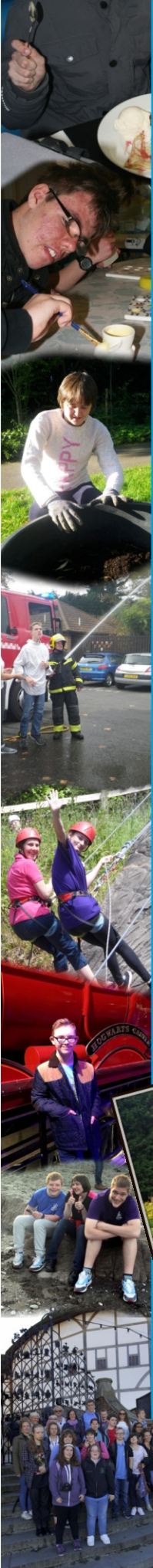
Personal Interests

During their time in the Sixth Form, students are encouraged to develop their own personal interests which they will be able to pursue throughout their lives. These include gardening, art and hair and beauty.

In the gardening group students are encouraged to develop their horticultural skills by growing their own vegetables, entering the Horsham in Bloom competition and looking after the environment in the environmental garden through such activities as building bird boxes and bug houses. In 2015 the group came second in the Schools' Horsham in Bloom Competition.

In Art and Design, students learn new skills and are encouraged to make products that can then be sold to raise money for our chosen charity, The College of Richard Collyer's Tanzania Project.

In hair and beauty, students are encouraged to develop their skills in this area whilst learning how to look after themselves.





Curriculum Visits

Various trips are organised throughout the year to enhance the curriculum. A weekly visit takes place to build students' money management skills and to learn about their local environment.

These may be to local garden centres, parks or to National Trust properties. Half termly trips take place to a wider variety of places and have included a London theatre, Warner Bros Studios and Brighton Sea Life Centre.

Other outings include a Christmas shopping trip which students are encouraged to save for with their leisure money, meals out at Christmas and to celebrate Chinese New Year as well as a "Leavers' Choice" outing at the end of the summer term.







Residential Week

Students have the opportunity to build on outdoor pursuits and independence skills at our annual residential activity week. Students take part in a variety of exciting, challenging outdoor activities, gaining confidence and working on team-building skills. Activities include canoeing, crate stacking, abseiling and horse riding. Students learn to be more responsible for themselves whilst staying away from home.





Other Professional Support

Students can continue to receive support from relevant professionals while attending the Sixth Form. A speech and language therapist, an occupational therapist and physiotherapist are on site to carry out individual programmes as required as well as to support staff to implement programmes. Students can also be referred for counselling with our clinical psychologist or therapeutic support worker if it is felt that this would be beneficial.



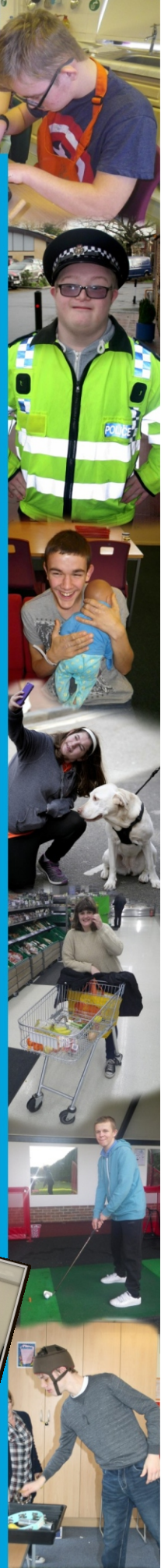
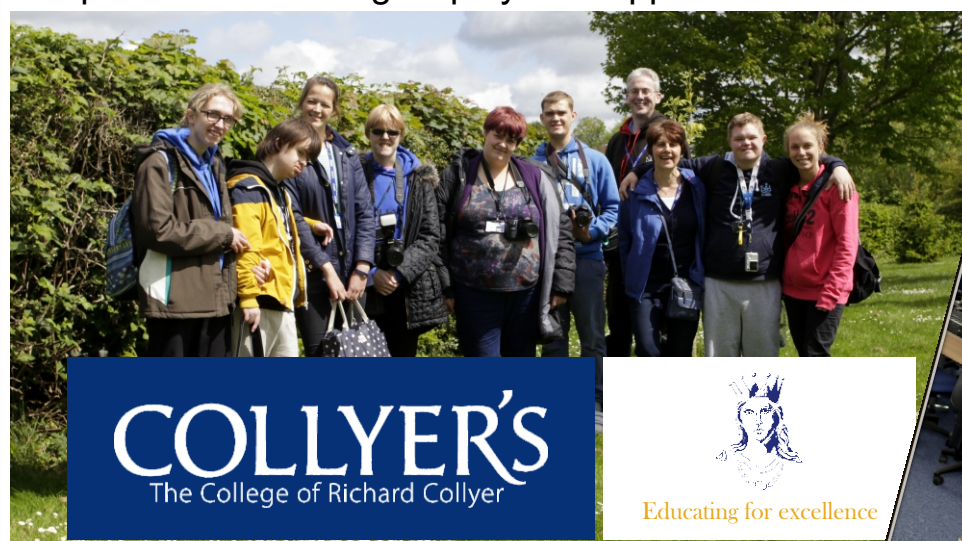


The College of Richard Collyer

Students who are studying Personal Social Development at Entry Level 1 and above are able to apply for a place at The College of Richard Collyer on leaving Oaks' Sixth Form. This is a two year course catering for up to twelve young people aged 19 – 25. Students study ASDAN Employability and Life Skills at their appropriate level and take part in various Sports options, Drama, Art and Food Technology. All students are encouraged to take the Arts Award in their own particular field of interest, either at Bronze or Silver Level. Other options include Photography and courses in Sports Leadership and Dance Leadership. Students can also take an award in Healthier Foods and Special Diets.

Study at Collyer's takes place on a Monday, Tuesday and Wednesday. Students are encouraged to be as independent as possible while being supported by staff from Oaks Sixth Form. Students are able to integrate into life at Collyer's as much as they wish, including being on the student council, attending the student union and using college facilities, such as the canteen. All lessons are open to Collyer's students supporting our students through a buddy system, utilising their particular interests or through their own courses of study.

The course at Collyer's gives students a supported and secure transition from school life to perhaps studying at larger college campuses or accessing employment opportunities.





Curriculum - Year 12

Introduction to college life
Getting to know new people

Intro to PSD Core units:

Healthy Living
Managing own money
Making the most of leisure time
Using technology in the home and community

Intro to PP core units:

Developing Independent Living Skills: Being Healthy
Developing Community Participation Skills: Getting Out and About
Travel Within the Community: Going Places
Developing Community Participation Skills: Participating in Sporting Activities
Engage in New Creative Activities

College courses: Brinsbury College

Intro to Creative Arts – Music, Art and Drama
Intro to ICT at QEII - Digital Media or Photography options
Familiarisation with locality and local facilities
Functional Maths and English Skills
Arts Award
Duke of Edinburgh Award

Sports options including Gym, Swimming, Team Sports at Collyer's, Dance

Food Technology including planning, shopping and cooking balanced meals

Hobby options: Art, DT, Editorial Team, Wellbeing

Please see three year cycle on following pages for all units covered.

Continued assessment allows for individual progression from PP Encounter to Application stage and PSD Entry L1 – L3 as appropriate.





Curriculum - Year 13

PSD Core units:

Healthy Living
Managing own money
Making the most of leisure time
Using technology in the home and community

PP Core units:

Developing Independent Living Skills: Being Healthy
Developing Community Participation Skills: Getting Out and About
Travel Within the Community: Going Places
Developing Community Participation Skills: Participating in Sporting Activities
Engage in New Creative Activities

College courses: Brinsbury & Central Sussex Colleges
Introduction to Sports Leaders at Collyer's College option
Creative Arts – Music, Art and Drama
ICT at QEII - Digital Media or Photography options
Familiarisation with locality and local facilities
Functional Maths and English Skills
Arts Award
Duke of Edinburgh Award

Sports options including Gym, Swimming, Team Sports at Collyer's, Dance

Food Technology including planning, shopping and cooking balanced meals

Hobby options: Art, DT, Editorial Team, Wellbeing

Please see three year cycle on following pages for all units covered.



Curriculum - Year 14

PSD Core units:

Healthy Living

Managing own money

Making the most of leisure time

Using technology in the home and community

Optional unit: Volunteering at an Event

PP Core units:

Developing Independent Living Skills: Being Healthy

Developing Community Participation Skills: Getting Out and About

Travel Within the Community: Going Places

Developing Community Participation Skills: Participating in Sporting Activities

Engage in New Creative Activities

Central Sussex College Course option

Visits to potential future placements linked to personal interests

Oaks in-house catering for events

Working with Sports Leaders at Collyer's College option

Creative Arts – Music, Art and Drama

Work experience options; Supporting Receptionist, Care-taker, Nursery, Creative Arts – Crew, Photography, Technical Theatre

ICT at QEII - Digital Media or Photography options

Familiarisation with locality and local facilities

Functional Maths and English Skills

Arts Award

Duke of Edinburgh Award

Sports options including Gym, Swimming, Team Sports at Collyer's, Dance

Food Technology including planning, shopping and cooking balanced meals

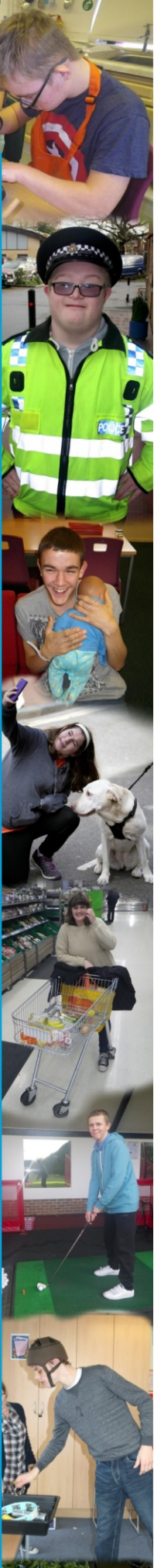
Hobby options including Art, DT, Editorial Team, Wellbeing

Please see three year cycle on following pages for all units covered.





Time	Monday	Tuesday	Wednesday	Thursday	Friday
8.50-9.20	Sign in Arts Award				
9.20-9.30	Choice Activities: Art, Sports, Discussion group, Study groups on rotation Briefing & Warm Up				
9.30-12.00	Food Technology Group Rotation Shopping/Cafe Visit Cooking Dinner Planning and Baking	Creative Studies Art or ASDAN (rotation) Please see three year cycle	Drama Including Christmas Production, Rock Challenge and Shakespeare performances	Asdan PP and PSD Study units Either Out and About Or In class	Brinsbury College or Central Sussex College
10.30					
11.00			Photography or ASDAN PP and PSD study units Functional Maths and English Skills		
12.00-1.30	Lunch	Lunch	Lunch	Lunch	Lunch
1.30-2.50	Drama Including Christmas Production, Rock Challenge and Shakespeare performances	Sport Options	Digital Media Or ASDAN PP and PSD study units Functional Maths and English Skills	Sports Options	Arts Award Hobby Options Celebration of Weekly Achievements
2.50-3.00	Preparation for Home				





	Autumn	Spring	Summer
Year 1	Developing Community Participation Skills: Getting Out and About	Developing Independent Living Skills: Keeping Safe	Developing Community Participation Skills: Personal Enrichment
Year 2	Developing Independent Living Skills: Being Healthy	Developing Independent Living Skills: Looking after your Home & Dealing with Problems	Engage in New Creative Activities
Year 3	Travel Within the Community: Going Places	Developing Community Participation Skills: Participating in Sporting Activities	Planning and Preparing Food for an Event

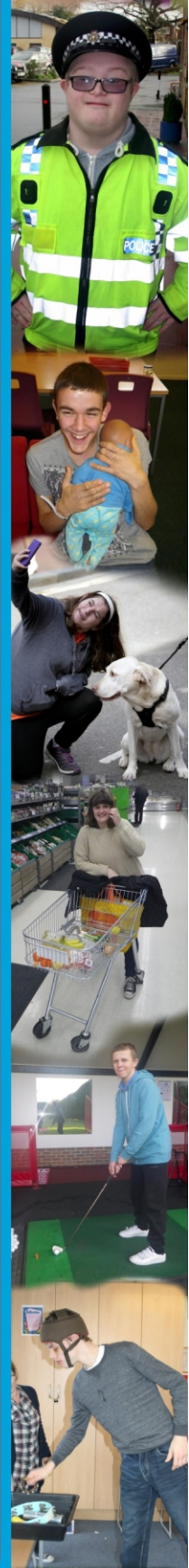
	Autumn	Spring	Summer
Year 1	Making the most of Leisure Time	Using Technology in the Home and Community	Personal Safety in the Home and Community
Year 2	Healthy Living	Managing Social Relationships/ Community Action	Dealing with Problems in Daily Life / Environmental Issues
Year 3	Parenting Awareness	Managing own Money	Preparation for Work





QEII 16-19 Theatre Studies Curriculum

	Autumn	Spring	Summer
Year 1	Technical Theatre: Sound and Lighting	The role of the Choreographer and Musical Director	Special Study: Les Miserables
Year 2	Shakespeare	Hair, Make-up, Costumes, Scenery and Props	Special Study: Wicked
Year 3	The role of the Producer and Director	The Audition Process/Further Education Opportunities/Work Experience/Local Theatre Groups	Special Study: Billy Elliot





Administration

Communication

All students are allocated a key worker of their choice, on arrival in the Sixth Form. This member of staff is available if the student wishes to express any concerns or worries. Communication between home and school is via eSchools. Staff will also phone home if this is deemed necessary on any occasion.

When students are going out at short notice, a text message will be sent to all guardians. Other whole school communications, e.g. if school is closed due to snow, will also be sent by text message.

Medication

Any medication that a student is required to have in Sixth Form must be prescribed by a doctor and be in its original container with the dispensing label. A medication form must be filled in and signed by the parent / guardian and authorised by the headteacher before any medication can be administered. Antibiotics will not be administered unless they are to be taken four times per day.

Sports Kit

Students are required to bring in the relevant kit for the sports activity in which they are participating, on the relevant day, and it will be returned home at the end of that day.





Administration

Monies and Bursaries

Requests for money required for visits off-site are sent via letter as necessary; this includes a request for leisure money. Each week students are required to have £3 leisure money in order to learn basic money management. They are encouraged to learn to save some of it, which is then used to pay for a trip out at the end of each term.

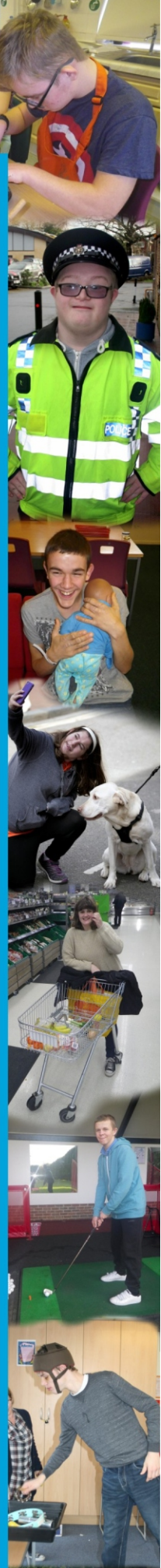
Students may be eligible to apply for a 16-19 Bursary which is designed to help and support any student who faces financial barriers to education, such as the costs of activities, cookery ingredients or school trips. Eligible students must be over 16 and under 19 on 31st August in the current year and attending school on a full time basis. Where a young person turns 19 during their programme of study, they can continue to be supported to the end of the academic year.

The Full Bursary of £1,200 a year will be awarded to QE2 students in the following categories:

- in care
- care leavers
- in receipt of Income Support, or Universal Credit in place of Income Support, in their own right
- in receipt of Employment and Support Allowance or Universal Credit and Disability Living or Personal Independence Payments in their own right

The Discretionary Bursary is dependent upon funding allocations and number of applications but it is hoped to award around £500 a year, to students whose annual family income meets the criteria for free school meals eligibility.

Please contact the school office for the full policy and application form.





QEII School

The Queen Elizabeth II Silver Jubilee School

Comptons Lane

Horsham

RH13 5NW

(01403) 266215

office@queenelizabeth2.w-sussex.sch.uk

www.QueenElizabeth2.w-sussex.sch.uk

Facebook: QEII School - Horsham