



## **Parent Partnership Committee** **Protocol**

### **Aim**

- 👑 To fully promote home/school partnership at Queen Elizabeth II Silver Jubilee School.

### **Terms of Reference**

- 👑 The Committee aims to:
- 👑 Promote a close working relationship between home and school and to foster a feeling of community throughout the school.
- 👑 Continue to develop contact for parents and staff.
- 👑 Have a full understanding of the school system, to know who does what and who to contact.
- 👑 Communicate ideas and concerns.
- 👑 Ensure that communication is two way.
- 👑 Facilitate change and promote new initiatives.
- 👑 Work together to improve on good practices both at home and school.
- 👑 Report accurately and promptly.
- 👑 Act as an advocate for parents who request this support.
- 👑 Respond to individual parents needs whilst maintaining confidentiality when necessary.
- 👑 Be an ambassador for the school.

👑 Encourage more parents into school.

👑 Promote parent education by organising parent meetings/workshops with professional speakers.

## **Roles and Responsibilities**

👑 The group will meet on a half-termly basis.

👑 The group will be chaired by the Headteacher.

👑 Membership will consist of parent representatives and the headteacher.

👑 Other professionals may join the group by invitation.

👑 All committee members will be accessible to parents and staff via telephone or the home-school diary system.

👑 Notice of meetings and minutes will be circulated to all parents and staff.

👑 The communication between members of the group and with the wider school community is vital for the success of the parent partnership issue.

👑 The group will communicate in an open and honest manner.

👑 The group will function as part of a range of parent/staff activities and will not over-ride the school's open door policy.

👑 The group will work in partnership with other groups such as Governors, P.T.F.A. and working parties.